

WILTON COMMUNITY SCHOOL DISTRICT

INDEPENDENT AUDITOR'S REPORTS,  
BASIC FINANCIAL STATEMENTS,  
SUPPLEMENTARY INFORMATION  
AND SCHEDULE OF FINDINGS

JUNE 30, 2013

WILTON COMMUNITY SCHOOL DISTRICT

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WILTON COMMUNITY SCHOOL DISTRICT

Officials

June 30, 2013

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
<b>Board of Education</b>		
Linda Duncan	Board President	2015
Jeff Belknap	Board Member	2013
Christopher Watkins	Board Member	2013
Gary Mauer	Board Member	2015
Anthony Hurd	Board Member	2015
<b>School Officials</b>		
Joe Burnett	Superintendent	2013
Joy Gehrls	District Secretary	Indefinite
Staci Owens-Kirkman	District Treasurer/Business Manager	Indefinite

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## Independent Auditor's Report

To the Board of Education  
Wilton Community School District:

### Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Wilton Community School District, Wilton, Iowa, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the

reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

### Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Wilton Community School District as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with U.S. generally accepted accounting principles.

### Other Matters

#### *Required Supplementary Information*

U.S. generally accepted accounting principles require Management's Discussion and Analysis, the Budgetary Comparison Information and the Schedule of Funding Progress for the Retiree Health Plan on pages 5 through 14 and 43 through 45 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. I have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

#### *Supplementary Information*

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Wilton Community School District's basic financial statements. I previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the nine years ended June 30, 2012 (which are not presented herein) and expressed unqualified opinions on those financial statements. The supplementary information included in Schedules 1 through 8, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to

prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In my opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, I have also issued my report dated February 5, 2014 on my consideration of Wilton Community School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Wilton Community School District's internal control over financial reporting and compliance.

*Kay L. Chapman, CPA PC*

Kay L. Chapman, CPA PC  
February 5, 2014

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## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

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Wilton Community School District provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2013. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

### **2013 FINANCIAL HIGHLIGHTS**

- General Fund revenues decreased from \$8,110,080 in fiscal 2012 to \$7,779,892 in fiscal 2013, and General Fund expenditures increased from \$8,029,603 in fiscal 2012 to \$8,104,938 in fiscal 2013. The District's General Fund balance decreased from \$1,778,157 in fiscal 2012 to \$1,449,691 in fiscal 2013, an 18% decrease.
- General Fund revenue decreases from FY2012 to FY2013 are attributed to a \$307,042 decrease in cash reserve levy as well as ARRA (American Recovery & Reinvestment Act) funds ending in FY2012. Expenditures increasing from FY2012 to FY2013 are largely due to increased wages and benefits above budget cuts ; thus, causing the fund balance to decrease.

### **USING THIS ANNUAL REPORT**

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the District's financial activities.

The Government-wide Financial Statements consist of a Statement of Net Position and a Statement of Activities. These provide information about the activities of Wilton Community School District as a whole and present an overall view of the District's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Wilton Community School District's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Wilton Community School District acts solely as an agent or custodian for the benefit of those outside of the District.

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the District's budget for the year, as well as presenting the Schedule of Funding Progress for the Retiree Health Plan.



Supplementary Information provides detailed information about the nonmajor Governmental and Enterprise funds.

Figure A-1 shows how the various parts of this annual report are arranged and relate to one another.

**Figure A-1**

***Wilton Community School District Annual Financial Report***

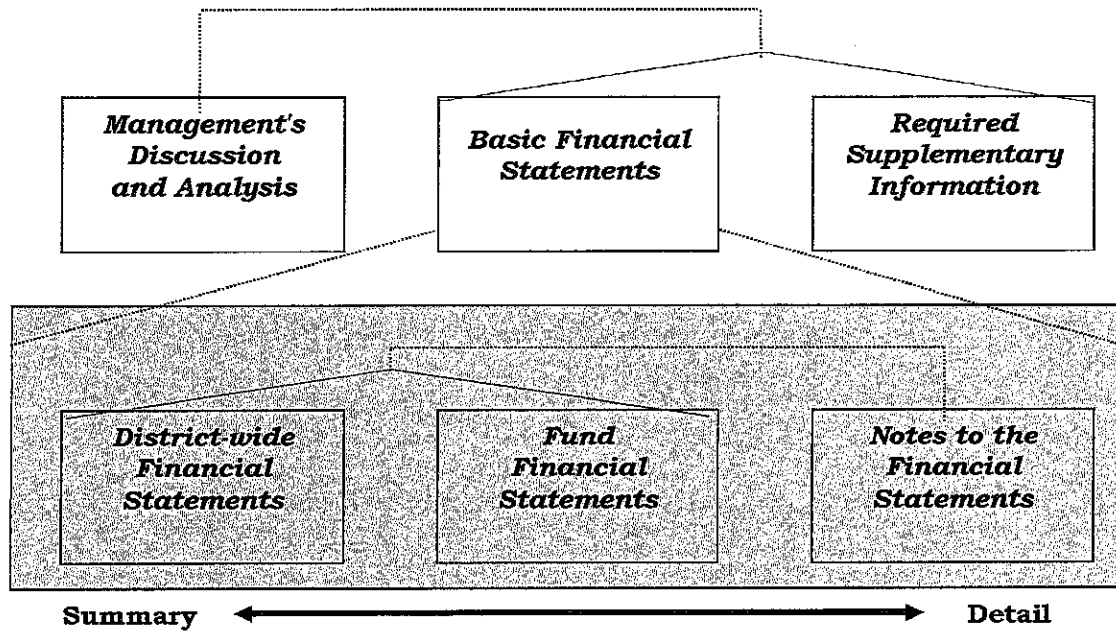


Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain.

**Figure A-2**  
**Major Features of the Government-wide and Fund Financial Statements**

	Government-wide Statements	Fund Statements		
		Governmental Funds	Proprietary Funds	Fiduciary Funds
Scope	Entire District (except fiduciary funds)	The activities of the District that are not proprietary or fiduciary, such as special education and building maintenance	Activities the District operates similar to private businesses: food services, FFA farm, pool and latchkey programs	Instances in which the District administers resources on behalf of someone else, such as scholarship programs
Required financial statements	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of activities</li> </ul>	<ul style="list-style-type: none"> <li>• Balance sheet</li> <li>• Statement of revenues, expenditures and changes in fund balances</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of revenues, expenses and changes in fund net position</li> <li>• Statement of cash flows</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of fiduciary net position</li> <li>• Statement of changes in fiduciary net position</li> </ul>
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both financial and capital, short-term and long-term	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid	All additions and deductions during the year, regardless of when cash is received or paid

## REPORTING THE DISTRICT'S FINANCIAL ACTIVITIES

### *Government-wide Financial Statements*

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the District's net position and how it has changed. Net position – the difference between the District's assets and liabilities – is one way to measure the District's financial health or financial position. Over time, increases or decreases in the District's net position is an indicator of whether financial position is improving or deteriorating. To assess the District's overall health, additional non-financial factors, such as changes in the District's property tax base and the condition of school buildings and other facilities, need to be considered.

In the government-wide financial statements, the District's activities are divided into two categories:

- *Governmental activities:* Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- *Business type activities:* The District charges fees to help cover the costs of certain services it provides. The District's school nutrition program, FFA farm operations, swimming pool operations and latchkey programs are included here.

#### *Fund Financial Statements*

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds, or to show that it is properly using certain revenues, such as federal grants.

The District has three kinds of funds:

- 1) *Governmental funds:* Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

The District's governmental funds include the General Fund, Special Revenue Funds, Debt Service Fund and Capital Projects Funds.

The required financial statements for governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

- 2) *Proprietary funds:* Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide financial statements. The District's enterprise funds, one type of proprietary fund, are the same as its business type activities, but provide more detail and additional information, such as cash flows. The District currently has four enterprise funds, the School Nutrition Fund, FFA Farm Fund, Swimming Pool Fund and Latchkey Fund. Internal service funds, the other type of proprietary fund, are optional and available to report activities that provide supplies and services for other District programs and activities. The District currently has two internal service funds, the Self-Insurance Fund and the Employee Flex Benefits Fund.

The required financial statements for proprietary funds include a statement of net position a statement of revenues, expenses and changes in fund net position and a statement of cash flows.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

3) *Fiduciary funds*: The District is the trustee, or fiduciary, for assets that belong to others. This fund consists of Agency Funds.

- **Agency Funds** - These are funds through which the District administers and accounts for certain revenue collected for the community mentoring program and various trip funds.

The District is responsible for ensuring the assets reported in the fiduciary funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the government-wide financial statements because it cannot use these assets to finance its operations.

The required financial statements for fiduciary funds includes a statement of fiduciary net position and a statement of changes in fiduciary net position.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

Figure A-3 below provides a summary of the District's net position at June 30, 2013 compared to June 30, 2012.

Figure A-3  
Condensed Statement of Net Position

	Governmental Activities		Business Type Activities		Total District		Total Change
	2013	2012	2013	2012	2013	2012	2012-2013
Current and other assets	\$ 6,302,587	\$ 6,307,495	\$ 224,972	\$ 197,876	\$ 6,527,559	\$ 6,505,371	0.34%
Capital assets	8,151,187	8,183,161	37,590	32,583	8,188,777	8,215,744	-0.33%
Total assets	14,453,774	14,490,656	262,562	230,459	14,716,336	14,721,115	-0.03%
Long-term liabilities	254,936	236,904	-	-	254,936	236,904	7.61%
Other liabilities	3,018,318	2,959,165	16,364	16,537	3,034,682	2,975,702	1.98%
Total liabilities	3,273,254	3,196,069	16,364	16,537	3,289,618	3,212,606	2.40%
Net position							
Net investment in capital assets	8,151,187	8,183,161	37,590	32,583	8,188,777	8,215,744	-0.33%
Restricted	1,128,495	710,571	-	-	1,128,495	710,571	58.82%
Unrestricted	1,900,838	2,400,855	208,608	181,339	2,109,446	2,582,194	-18.31%
Total net position	\$ 11,180,520	\$ 11,294,587	\$ 246,198	\$ 213,922	\$ 11,426,718	\$ 11,508,509	-0.71%

The District's combined net position decreased by approximately 1%, or \$81,791 from the prior year. The largest portion of the District's net position is the investment in capital assets (e.g., land, infrastructure, buildings and equipment).

Restricted net position represent resources that are subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. The District's restricted net position increased \$417,924, or 59% over the prior year.

Unrestricted net position – the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements – decreased \$472,748, or approximately 18%.

Figure A-4 shows the changes in net position for the year ended June 30, 2013 compared to the year ended June 30, 2012.

Figure A-4

	Change in Net Position						
	Governmental Activities		Business Type Activities		Total District		Total Change
	2013	2012	2013	2012	2013	2012	2012-2013
Revenues							
Program revenues							
Charges for service	\$ 768,546	\$ 844,667	\$ 540,915	\$ 534,787	\$ 1,309,461	\$ 1,379,454	-5.07%
Operating grants	1,175,229	1,123,587	160,754	170,414	1,335,983	1,294,001	3.24%
General revenues							
Property tax	2,900,171	3,114,778	-	-	2,900,171	3,114,778	-6.89%
Statewide sales, services and use tax	657,426	603,167	-	-	657,426	603,167	9.00%
Unrestricted state grants	3,358,183	3,428,698	-	-	3,358,183	3,428,698	-2.06%
Contributions and donations	30,246	23,376	-	-	30,246	23,376	29.39%
Unrestricted investment earnings	9,463	6,763	452	344	9,915	7,107	39.51%
Other	35,691	22,942	-	-	35,691	22,942	55.57%
Gain on sale of capital assets	85	-	-	-	85	-	100.00%
Total revenues	<u>8,935,040</u>	<u>9,167,978</u>	<u>702,121</u>	<u>705,545</u>	<u>9,637,161</u>	<u>9,873,523</u>	-2.39%
Program expenses							
Governmental activities							
Instruction	5,668,730	5,762,093	-	-	5,668,730	5,762,093	-1.62%
Support services	2,740,599	2,448,894	-	-	2,740,599	2,448,894	11.91%
Non-instructional programs	9,580	13,593	669,845	684,887	679,425	698,480	-2.73%
Other expenses	<u>630,198</u>	<u>658,299</u>	<u>-</u>	<u>-</u>	<u>630,198</u>	<u>658,299</u>	-4.27%
Total expenses	<u>9,049,107</u>	<u>8,882,879</u>	<u>669,845</u>	<u>684,887</u>	<u>9,718,952</u>	<u>9,567,766</u>	1.58%
Change in net position	(114,067)	285,099	32,276	20,658	(81,791)	305,757	-126.75%
Net position beginning of year	<u>11,294,587</u>	<u>11,009,488</u>	<u>213,922</u>	<u>193,264</u>	<u>11,508,509</u>	<u>11,202,752</u>	2.73%
Net position end of year	<u>\$ 11,180,520</u>	<u>\$ 11,294,587</u>	<u>\$ 246,198</u>	<u>\$ 213,922</u>	<u>\$ 11,426,718</u>	<u>\$ 11,508,509</u>	-0.71%

In fiscal 2013, property tax and unrestricted state grants account for 70% of the revenue from governmental activities while charges for service and sales and operating grants and contributions account for 99% of the revenue from business type activities.

The District's total revenues were \$9,637,161 of which \$8,935,040 was for governmental activities and \$702,121 was for business type activities.

- As shown in Figure A-4, the District as a whole experienced a 2% decrease in revenues and a 2% increase in expenses. Governmental funds revenue decreased primarily due to an overall decrease in property taxes in the General Fund which offset all other governmental fund property tax increases. In addition, the loss of ARRA funds in the General Fund from FY2012, \$105,141, was a factor. Few reductions were made in expenditures, reducing the general fund unspent balance by \$293,005 to purposely decrease our solvency ratio for teacher negotiations.

### Governmental Activities

Revenues for governmental activities were \$8,935,040 and expenses were \$9,049,107 for the year ended June 30, 2013.

The following table presents the total and net cost of the District's major governmental activities: instruction, support services, non-instructional programs and other expenses, for the year ended June 30, 2013 compared to the year ended June 30, 2012.

Figure A-5

	Total and Net Cost of Governmental Activities					
	Total Cost of Services			Net Cost of Services		
	2013	2012	Change 2012-2013	2013	2012	Change 2012-2013
Instruction	\$ 5,668,730	\$ 5,762,093	-1.6%	\$ 4,041,314	\$ 4,107,481	-1.6%
Support services	2,740,599	2,448,894	11.9%	2,724,213	2,433,500	11.9%
Non-instructional programs	9,580	13,593	-29.5%	9,580	13,593	-29.5%
Other expenses	<u>630,198</u>	<u>658,299</u>	-4.3%	<u>330,225</u>	<u>360,051</u>	-8.3%
Total expenses	<u>\$ 9,049,107</u>	<u>\$ 8,882,879</u>	1.9%	<u>\$ 7,105,332</u>	<u>\$ 6,914,625</u>	2.8%

For the year ended June 30, 2013:

- The cost financed by users of the District's programs was \$768,546.
- Federal and state governments subsidized certain programs with grants and contributions totaling \$1,175,229.
- The net cost of governmental activities was financed with \$3,557,597 in property and other taxes and \$3,358,183 in unrestricted state grants.

### Business Type Activities

Revenues for business type activities during the year ended June 30, 2013 were \$702,121 representing a less than 1% decrease over the prior year and expenses were \$669,845, a 2% decrease over the prior year. The District's business type activities include the School Nutrition Fund, FFA Farm Fund, Swimming Pool Fund and Latchkey Fund. Revenues of these activities were comprised of charges for service, federal and state reimbursements and investment income.

## **INDIVIDUAL FUND ANALYSIS**

As previously noted, Wilton Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a combined fund balance of \$2,514,727 significantly above last year's ending fund balances of \$2,454,147.

### **Governmental Fund Highlights**

- The General Fund balance decreased from \$1,778,157 to \$1,449,691 due to expenditures exceeding revenues as anticipated, and cash reserve taxes limited to \$1,313 in fiscal year 2013.

### **Proprietary Fund Highlights**

Enterprise Fund net position increased from \$213,922 at June 30, 2012 to \$246,198 at June 30, 2013, representing an increase of approximately 15%. The increase was due to an increase in farm commodities for the FFA Enterprise Fund, as well as overall increases in the Pool and Latchkey Daycare Funds; resulting in an increased carryover balance for Enterprise Funds.

## **BUDGETARY HIGHLIGHTS**

Wilton Community School District did not amend its annual budget during the year ended June 30, 2013.

The District's revenues were \$146,730 less than budgeted revenues, a variance of less than 1%. Total expenditures were \$1,506,408 less than budgeted, due primarily to the District's budget for the General Fund. It is the District's practice to budget expenditures close to the maximum authorized spending authority for the General Fund. The District then manages or controls General Fund spending through its line-item budget. As a result the District's certified budget should always exceed actual expenditures for the year.

## **CAPITAL ASSETS AND DEBT ADMINISTRATION**

### **Capital Assets**

At June 30, 2013, the District had invested \$8,188,777 net of accumulated depreciation, in a broad range of capital assets, including land, buildings, athletic facilities, computers, audio-visual equipment and transportation equipment. (See Figure A-6) This represents a net decrease of less than 1% from last year. More detailed information about the District's capital assets is presented in Note 5 to the financial statements. Depreciation expense for the year was \$469,812.

The original cost of the District's capital assets was \$18,403,964. Governmental funds account for \$18,212,354, with the remainder of \$191,610 accounted for in the Proprietary Funds.

The largest change in capital asset activity during the year occurred in the furniture and equipment category, which increased from \$601,795 at June 30, 2012 to \$630,116 at June 30, 2013.

Figure A-6

Capital Assets, Net of Depreciation

	Governmental		Business Type		Total		Total
	Activities		Activities		District		Change
	2013	2012	2013	2012	2013	2012	2012-2013
Land	\$ 125,211	\$ 125,211	\$ -	\$ -	\$ 125,211	\$ 125,211	0.00%
Buildings and improvements	6,532,833	6,564,104	-	-	6,532,833	6,564,104	-0.48%
Improvements other than buildings	900,617	924,634	-	-	900,617	924,634	-2.60%
Furniture and equipment	<u>592,526</u>	<u>569,212</u>	<u>37,590</u>	<u>32,583</u>	<u>630,116</u>	<u>601,795</u>	4.71%
Totals	<u>\$8,151,187</u>	<u>\$8,183,161</u>	<u>\$ 37,590</u>	<u>\$32,583</u>	<u>\$8,188,777</u>	<u>\$8,215,744</u>	-0.33%

### Long-Term Debt

At June 30, 2013, the District had \$254,936 in general obligation and other long-term debt outstanding. This represents an increase of approximately 8% over last year. (See Figure A-7) Additional information about the District's long-term debt is presented in Note 6 to the financial statements.

The District continues to carry a general obligation bond rating of Aa3 assigned by national rating agencies to the District's debt. The Constitution of the State of Iowa limits the amount of general obligation debt districts can issue to 5 percent of the assessed value of all taxable property within the District. The District's outstanding general obligation debt is significantly below its constitutional debt limit of approximately \$10.8 million.

Figure A-7

Outstanding Long-term Obligations

	Total		Total
	School District		Change
Governmental Activities	2013	2012	2012-2013
Compensated absences	\$ 9,325	\$ 15,214	-38.71%
Termination benefits	-	35,181	-100.00%
Net OPEB liability	<u>245,611</u>	<u>186,509</u>	31.69%
Total	<u>\$ 254,936</u>	<u>\$236,904</u>	7.61%

### ECONOMIC FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was aware of several existing circumstances that could significantly affect its financial health in the future:

- The District has experienced fluctuating enrollment for the past several years. The district expects declining enrollment in the future, making it difficult to balance future budgets without making cuts or spending into unspent balance in the General Fund.



- Fiscal 2013 was a one year contract with the Wilton Education Association (WEA). The District negotiated a new agreement during fiscal 2013 for FY2014. Settlements in excess of “new money,” or allowable growth in state funding, will have an adverse effect on the District’s General Fund budget and related balances.

## **CONTACTING THE DISTRICT’S FINANCIAL MANAGEMENT**

This financial report is designed to provide the District’s citizens, taxpayers, customers, investors and creditors with a general overview of the District’s finances and to demonstrate the District’s accountability for the money it receives. If you have questions about this report or need additional financial information, contact Staci Owens-Kirkman, District Treasurer/Business Manager, or Joe Burnett, Superintendent at the Wilton Community School District, 1002 Cypress Street, Wilton, Iowa 52778.

## Basic Financial Statements

WILTON COMMUNITY SCHOOL DISTRICT  
Statement of Net Position  
June 30, 2013

Exhibit A

	Governmental Activities	Business Type Activities	Total
<b>Assets</b>			
Cash, cash equivalents and pooled investments	\$ 2,927,386	\$ 213,727	\$ 3,141,113
Receivables			
Property tax			
Delinquent	24,890	-	24,890
Succeeding year	2,756,263	-	2,756,263
Accounts receivable	24,879	2,599	27,478
Income surtax	190,079	-	190,079
Due from other governments	378,895	1,599	380,494
Due from other fund	195	-	195
Inventories	-	7,047	7,047
Non-depreciable capital assets	125,211	-	125,211
Capital assets, net of accumulated depreciation	8,025,976	37,590	8,063,566
Total assets	<u>14,453,774</u>	<u>262,562</u>	<u>14,716,336</u>
<b>Liabilities</b>			
Accounts payable	20,473	1,410	21,883
Salaries and benefits payable	25,979	14,759	40,738
Due to other fund	-	195	195
Due to other governments	215,603	-	215,603
Deferred revenue			
Succeeding year property tax	2,756,263	-	2,756,263
Long-term liabilities			
Portion due after one year			
Compensated absences	9,325	-	9,325
Net OPEB liability	245,611	-	245,611
Total liabilities	<u>3,273,254</u>	<u>16,364</u>	<u>3,289,618</u>
<b>Net Position</b>			
Net investment in capital assets	8,151,187	37,590	8,188,777
Restricted for			
Categorical funding	63,459	-	63,459
Management levy purposes	394,745	-	394,745
Physical plant and equipment	94,644	-	94,644
Debt service	1,290	-	1,290
Student activities	93,594	-	93,594
School infrastructure	480,763	-	480,763
Unrestricted	1,900,838	208,608	2,109,446
Total net position	<u>\$ 11,180,520</u>	<u>\$ 246,198</u>	<u>\$11,426,718</u>

See notes to financial statements.

WILTON COMMUNITY SCHOOL DISTRICT  
Statement of Activities  
For the Year Ended June 30, 2013

Exhibit B

<u>Functions/Programs</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>		
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants, Capital Grants, Contributions and Restricted Interest</u>	<u>Governmental Activities</u>	<u>Business Type Activities</u>	<u>Total</u>
Governmental activities						
Instruction						
Regular instruction	\$ 3,188,508	\$ 365,340	\$ 734,515	\$ (2,088,653)	\$ -	\$ (2,088,653)
Special instruction	1,126,608	110,008	116,752	(899,848)	-	(899,848)
Other instruction	1,353,614	282,058	18,743	(1,052,813)	-	(1,052,813)
	5,668,730	757,406	870,010	(4,041,314)	-	(4,041,314)
Support services						
Student	276,312	-	-	(276,312)	-	(276,312)
Instructional staff	217,603	-	5,246	(212,357)	-	(212,357)
Administration	1,014,523	-	-	(1,014,523)	-	(1,014,523)
Operation and maintenance of plant	906,975	-	-	(906,975)	-	(906,975)
Transportation	325,186	11,140	-	(314,046)	-	(314,046)
	2,740,599	11,140	5,246	(2,724,213)	-	(2,724,213)
	9,580	-	-	(9,580)	-	(9,580)
Non-instructional programs						
Other expenses						
Facilities acquisition	4,619	-	-	(4,619)	-	(4,619)
AEA flowthrough	299,973	-	299,973	-	-	-
Depreciation (unallocated) *	325,606	-	-	(325,606)	-	(325,606)
	630,198	-	299,973	(330,225)	-	(330,225)
Total governmental activities	9,049,107	768,546	1,175,229	(7,105,332)	-	(7,105,332)

See notes to financial statements.

WILTON COMMUNITY SCHOOL DISTRICT  
Statement of Activities  
For the Year Ended June 30, 2013

Exhibit B

	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Operating Grants, Capital Grants, Contributions and Restricted Interest				Governmental Activities	Business Type Activities	Total
	Expenses	Charges for Services	Interest	Interest			
<b>Functions/Programs (continued)</b>							
Business type activities							
Non-instructional programs							
Food service operations	\$ 386,738	\$ 220,509	\$ 160,754	\$ -	\$ -	\$ (5,475)	\$ (5,475)
Latchkey program	104,648	113,357	-	-	-	8,709	8,709
Swimming pool	149,790	158,191	-	-	-	8,401	8,401
FFA farm program	28,669	48,858	-	-	-	20,189	20,189
Total business type activities	669,845	540,915	160,754	-	-	31,824	31,824
Total	\$ 9,718,952	\$ 1,309,461	\$ 1,335,983	\$ -	(7,105,332)	31,824	(7,073,508)

**General Revenues**

Property tax levied for							
General purposes							
Capital outlay							
Statewide sales, services and use tax	2,828,394				-	-	2,828,394
Unrestricted state grants	71,777				-	-	71,777
Contributions and donations	657,426				-	-	657,426
Unrestricted investment earnings	3,358,183				-	-	3,358,183
Other	30,246				-	-	30,246
Special item - gain on sale of capital assets	9,463				452		9,915
Total general revenues and special item	35,691				-	-	35,691
Change in net position	85				-	-	85
Net position beginning of year	6,991,265				452		6,991,717
Net position end of year	(114,067)				32,276		(81,791)
	11,294,587				213,922		11,508,509
	\$ 11,180,520				\$ 246,198		\$ 11,426,718

\* This amount excludes the depreciation included in the direct expenses of the various programs.

See notes to financial statements.

WILTON COMMUNITY SCHOOL DISTRICT

Exhibit C

Balance Sheet  
Governmental Funds  
June 30, 2013

	<u>General</u>	<u>Management</u>	Nonmajor Governmental <u>Funds</u>	<u>Total</u>
<b>Assets</b>				
Cash, cash equivalents and pooled investments	\$1,443,634	\$ 393,553	\$ 505,349	\$2,342,536
Receivables				
Property tax				
Delinquent	21,789	2,454	647	24,890
Succeeding year	2,421,893	260,000	74,370	2,756,263
Accounts receivable	22,613	-	2,266	24,879
Income surtax	190,079	-	-	190,079
Due from other governments	207,128	30	171,737	378,895
Due from other fund	1,926	-	-	1,926
Total assets	<u>\$4,309,062</u>	<u>\$ 656,037</u>	<u>\$ 754,369</u>	<u>\$5,719,468</u>
<b>Liabilities and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ 4,741	\$ 1,292	\$ 8,252	\$ 14,285
Salaries and benefits payable	25,979	-	-	25,979
Due to other fund	-	-	1,456	1,456
Due to other governments	215,603	-	-	215,603
Deferred revenue				
Succeeding year property tax	2,421,893	260,000	74,370	2,756,263
Income surtax	190,079	-	-	190,079
Other	1,076	-	-	1,076
Total liabilities	<u>2,859,371</u>	<u>261,292</u>	<u>84,078</u>	<u>3,204,741</u>
<b>Fund balances</b>				
Restricted for				
Categorical funding	63,459	-	-	63,459
Student activities	-	-	93,594	93,594
Management levy purposes	-	394,745	-	394,745
School infrastructure	-	-	480,763	480,763
Physical plant and equipment	-	-	94,644	94,644
Debt service	-	-	1,290	1,290
Unassigned	1,386,232	-	-	1,386,232
Total fund balances	<u>1,449,691</u>	<u>394,745</u>	<u>670,291</u>	<u>2,514,727</u>
Total liabilities and fund balances	<u>\$4,309,062</u>	<u>\$ 656,037</u>	<u>\$ 754,369</u>	<u>\$5,719,468</u>

See notes to financial statements.

WILTON COMMUNITY SCHOOL DISTRICT  
Reconciliation of the Balance Sheet - Governmental Funds  
to the Statement of Net Position  
June 30, 2013

Exhibit D

<b>Total fund balances of governmental funds</b>	<b>\$ 2,514,727</b>
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**Amounts reported for governmental activities in the Statement of Net Position are different because:**

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.	8,151,187
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Other long-term assets are not available to pay current period expenditures and, therefore, are deferred in the governmental funds.	191,155
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The Internal Service Fund is used by the District to charge the costs of the flex-benefit plan to individual funds. The assets and liabilities of the Internal Service Fund are included in the governmental activities in the Statement of Net Position.	578,387
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Long-term liabilities, including bonds and notes payable, compensated absences, other postemployment benefits and termination benefits are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds.	<u>(254,936)</u>
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<b>Net position of governmental activities</b>	<b><u>\$11,180,520</u></b>
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WILTON COMMUNITY SCHOOL DISTRICT  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Year Ended June 30, 2013

Exhibit E

			Nonmajor Governmental	
Revenues	<u>General</u>	<u>Management</u>	<u>Funds</u>	<u>Total</u>
Local sources				
Local tax	\$2,662,440	\$ 260,574	\$ 729,167	\$3,652,181
Tuition	394,877	-	-	394,877
Other	142,683	9,914	296,528	449,125
State sources	4,375,500	142	37	4,375,679
Federal sources	204,392	-	-	204,392
Total revenues	<u>7,779,892</u>	<u>270,630</u>	<u>1,025,732</u>	<u>9,076,254</u>
Expenditures				
Current				
Instruction				
Regular	3,300,518	47,732	-	3,348,250
Special	1,117,236	-	-	1,117,236
Other	1,040,258	2,198	280,488	1,322,944
	<u>5,458,012</u>	<u>49,930</u>	<u>280,488</u>	<u>5,788,430</u>
Support services				
Student	273,825	-	-	273,825
Instructional staff	215,867	-	-	215,867
Administration	988,989	4,642	10,410	1,004,041
Operation and maintenance of plant	629,569	43,604	225,992	899,165
Transportation	238,703	13,578	7,718	259,999
	<u>2,346,953</u>	<u>61,824</u>	<u>244,120</u>	<u>2,652,897</u>
Non-instructional programs	-	11,867	-	11,867
Other expenditures				
Facilities acquisition	-	-	262,525	262,525
AEA flowthrough	299,973	-	-	299,973
	<u>299,973</u>	<u>-</u>	<u>262,525</u>	<u>562,498</u>
Total expenditures	<u>8,104,938</u>	<u>123,621</u>	<u>787,133</u>	<u>9,015,692</u>

See notes to financial statements.



WILTON COMMUNITY SCHOOL DISTRICT  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Year Ended June 30, 2013

Exhibit E

	<u>General</u>	<u>Management</u>	Nonmajor Governmental <u>Funds</u>	<u>Total</u>
Excess (deficiency) of revenues over (under) expenditures	\$ (325,046)	\$ 147,009	\$ 238,599	\$ 60,562
Other financing sources (uses)				
Sale of equipment and materials	18	-	-	18
Interfund operating transfers in	-	-	3,438	3,438
Interfund operating transfers (out)	(3,438)	-	-	(3,438)
Total other financing sources (uses)	<u>(3,420)</u>	<u>-</u>	<u>3,438</u>	<u>18</u>
Change in fund balances	(328,466)	147,009	242,037	60,580
Fund balance, beginning of year	<u>1,778,157</u>	<u>247,736</u>	<u>428,254</u>	<u>2,454,147</u>
Fund balance, end of year	<u>\$1,449,691</u>	<u>\$ 394,745</u>	<u>\$ 670,291</u>	<u>\$2,514,727</u>

See notes to financial statements.

WILTON COMMUNITY SCHOOL DISTRICT  
Reconciliation of the Statement of Revenues, Expenditures and  
Changes in Fund Balances - Governmental Funds  
to the Statement of Activities  
For the Year Ended June 30, 2013

Exhibit F

**Change in fund balances - total governmental funds** **\$ 60,580**

**Amounts reported for governmental activities in the Statement of Activities  
are different because:**

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are not reported in the Statement of Activities and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. Capital outlay expenditures and depreciation expense are as follows:

Expenditures for capital assets	\$432,756	
Depreciation expense	<u>(464,730)</u>	(31,974)

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.	(141,244)
--	-----------

The Internal Service Fund is used by the District to charge the costs of the flex-benefit plan to individual funds. The change in net position of the Internal Service Fund is reported with governmental activities.	16,603
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Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, as follows:

Termination benefits	\$ 35,181	
Compensated absences	5,889	
Other postemployment benefits	<u>(59,102)</u>	<u>(18,032)</u>

<b>Change in net position of governmental activities</b>	<b><u>\$ (114,067)</u></b>
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WILTON COMMUNITY SCHOOL DISTRICT  
Statement of Net Position  
Proprietary Funds  
June 30, 2013

Exhibit G

	Business Type <u>Activities</u> Nonmajor <u>Enterprise</u>	Governmental <u>Activities</u> Internal <u>Service</u>
<b>Assets</b>		
Current assets		
Cash, cash equivalents and pooled investments	\$213,727	\$584,850
Accounts receivable	2,599	-
Due from other governments	1,599	-
Due from other fund	398	-
Inventories	7,047	-
Total current assets	225,370	584,850
Noncurrent assets		
Capital assets, net of accumulated depreciation	37,590	-
Total assets	<u>262,960</u>	<u>584,850</u>
<b>Liabilities</b>		
Current liabilities		
Accounts payable	1,410	6,188
Salaries and benefits payable	14,759	-
Due to other funds	593	275
Total liabilities	<u>16,762</u>	<u>6,463</u>
<b>Net Position</b>		
Investment in capital assets	37,590	-
Unrestricted	208,608	578,387
Total net position	<u>\$246,198</u>	<u>\$578,387</u>

See notes to financial statements.

WILTON COMMUNITY SCHOOL DISTRICT  
Statement of Revenues, Expenses and Changes in Net Position  
Proprietary Funds  
For the Year Ended June 30, 2013

Exhibit H

	Business Type <u>Activities</u> <u>Nonmajor</u> <u>Enterprise</u>	Governmental <u>Activities</u> <u>Internal</u> <u>Service</u>
Operating revenue		
Local sources		
Charges for service	\$492,057	\$ 167,414
Sale of product	48,858	-
Total operating revenue	<u>540,915</u>	<u>167,414</u>
Operating expenses		
Support services		
Administration	5,853	-
Operation and maintenance of plant	69,931	-
Non-instructional programs	<u>593,854</u>	<u>150,823</u>
Total operating expenses	<u>669,845</u>	<u>150,823</u>
Operating income (loss)	<u>(128,930)</u>	<u>16,591</u>
Non-operating revenues		
Interest income	452	12
State sources	3,097	-
Federal sources	<u>157,657</u>	<u>-</u>
Total non-operating revenues	<u>161,206</u>	<u>12</u>
Change in net position	32,276	16,603
Net position beginning of year	<u>213,922</u>	<u>561,784</u>
Net position end of year	<u>\$246,198</u>	<u>\$ 578,387</u>

See notes to financial statements.

WILTON COMMUNITY SCHOOL DISTRICT  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended June 30, 2013

Exhibit I

	Business Type Activities <u>Nonmajor Enterprise</u>	Governmental Activities <u>Internal Service</u>
Cash flows from operating activities		
Cash received from sale of services	\$ 491,243	\$ 167,414
Cash received from other operations	50,540	-
Cash payments to employees for services	(374,143)	-
Cash payments to suppliers for goods and services	(263,942)	(153,332)
Net cash provided by (used in) operating activities	<u>(96,302)</u>	<u>14,082</u>
Cash flows from non-capital financing activities		
State grants received	3,097	-
Federal grants received	131,467	-
Net cash provided by non-capital financing activities	<u>134,564</u>	<u>-</u>
Cash flows from capital and related financing activities		
Acquisition of capital assets	<u>(10,089)</u>	<u>-</u>
Cash flows from investing activities		
Interest on investments	<u>452</u>	<u>12</u>
Net increase in cash and cash equivalents	28,625	14,094
Cash and cash equivalents, beginning of year	185,102	570,756
Cash and cash equivalents, end of year	<u>\$ 213,727</u>	<u>\$ 584,850</u>
<b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities</b>		
Operating income (loss)	\$ (128,930)	\$ 16,591
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities		
Depreciation	5,082	-
Commodities used	26,190	-
Decrease in accounts receivable	1,748	-
(Increase) in due from other governments	(880)	-
(Increase) in inventory	(197)	-
(Increase) decrease in due from other fund	460	-
Increase (decrease) in accounts payable	(1,486)	6,188
Increase in due to other funds	593	232
Increase (decrease) in accrued salaries and benefits	1,118	(8,929)
Net cash provided by (used in) operating activities	<u>\$ (96,302)</u>	<u>\$ 14,082</u>

**Non-cash investing, capital and financing activities**

During the year ended June 30, 2013 the District received \$26,190 of federal commodities.

See notes to financial statements.

WILTON COMMUNITY SCHOOL DISTRICT  
Statement of Fiduciary Net Position  
Fiduciary Fund  
June 30, 2013

Exhibit J

	<u>Agency</u>
<b>Assets</b>	
Cash, cash equivalents and pooled investments	\$55,884
<b>Liabilities</b>	
Due to others	<u>55,884</u>
<b>Net position</b>	<u><u>\$ -</u></u>

See notes to financial statements.

WILTON COMMUNITY SCHOOL DISTRICT  
Notes to Financial Statements  
June 30, 2013

**Note 1. Summary of Significant Accounting Policies**

The Wilton Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve. The geographic area served includes the City of Wilton, Iowa, and the agricultural territory in Cedar and Muscatine Counties. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

**A. Reporting Entity**

For financial reporting purposes, Wilton Community School District has included all funds, organizations, agencies, boards, commissions, and authorities. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on, the District. The Wilton Community School District has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations - The District participates in a jointly governed organization that provides services to the District but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the County Assessor's Conference Board.

**B. Basis of Presentation**

Government-wide Financial Statements - The Statement of Net Position (previously referred to as net assets) and the Statement of Activities report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Statement of Net Position presents the District's nonfiduciary assets and liabilities, with the difference reported as net position. Net position is reported in the following categories:

*Net investment in capital assets* consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt that are attributed to the acquisition, construction, or improvement of those assets.

*Restricted net position* results when constraints placed on net position use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

*Unrestricted net position* consists of net position not meeting the definition of the preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements - Separate financial statements are provided for governmental, proprietary and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other nonmajor governmental funds.

The District reports the following major governmental fund:

The General Fund is the general operating fund of the District. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, including instructional, support and other costs.

The Management Levy Fund is used to account for property tax revenues generated by the management levy to be used for insurance and termination benefits.

The District reports no major proprietary funds. However, the District reports four nonmajor enterprise funds, School Nutrition Fund, FFA Farm Fund, Swimming Pool Fund and Latchkey Fund and two internal service funds, which are utilized for partially self-funded employee health insurance benefits and the District's flex-benefit program.

The District also reports a fiduciary fund which focuses on net position and changes in net position. The District's fiduciary fund consists of the following:



The Agency Fund is used to account for assets held by the District as an agent for individuals, private organizations and other governments. The Agency Fund is custodial in nature, assets equal liabilities, and does not involve measurement or results of operations.

#### C. Measurement Focus and Basis of Accounting

The government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments, compensated absences and termination benefits are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

When an expenditure is incurred in governmental funds which can be paid using either restricted or unrestricted resources, the District's policy is generally to first apply the expenditure toward restricted fund balance and then to less-restrictive classifications – committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The

principal operating revenues of the District's enterprise funds are charges to customers for sales and services and sales of crop. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

#### D. Assets, Liabilities and Fund Equity

The following accounting policies are followed in preparing the financial statements:

Cash, Cash Equivalents and Pooled Investments - The cash balances of most District funds are pooled and invested. Investments are stated at fair value, except for the investment in the Iowa Schools Joint Investment Trust, which is valued at amortized cost and non-negotiable certificates of deposit which are stated at cost.

The Iowa Schools Joint Investment Trust is a common law trust established under Iowa law and is administered by an appointed investment management company. The fair value of the position in the trust is the same as the value of the shares.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and at the day of purchase, they have a maturity date no longer than three months.

Property Tax Receivable - Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date that the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current year and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1½ % per month penalty for delinquent payments; is based on January 1, 2011 assessed property valuations; is for the tax accrual period July 1, 2012 through June 30, 2013 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April 2012.

Due From Other Governments - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

Inventories - Inventories are valued at cost using the first-in, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

Capital Assets - Capital assets, which include property, furniture and equipment, are reported in the applicable governmental or business type activities columns in the government-wide Statement of Net Position. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

<u>Asset Class</u>	<u>Amount</u>
Land	\$ 2,500
Buildings	\$ 2,500
Improvements other than buildings	\$ 2,500
Intangibles	\$25,000
Furniture and equipment:	
School Nutrition Fund equipment	\$ 500
Other furniture and equipment	\$ 2,500

Capital assets are depreciated using the straight line method of depreciation over the following estimated useful lives:

<u>Asset Class</u>	<u>Useful Life</u>
Buildings & Improvements	50 years
Improvements other than buildings	20-50 years
Intangibles	5-10 years
Furniture and equipment	5-15 years

Salaries and Benefits Payable - Payroll and related expenditures associated with hourly employees for work performed in June but not paid until July, have been accrued as liabilities.

Termination Benefits - District employees meeting certain requirements are eligible for early retirement benefits. A liability is recorded when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental fund financial statements only for employees that have resigned or retired. There was no early retirement liability at June 30, 2013. The early retirement liability attributable to the governmental activities will be paid primarily from the Management Fund.

Compensated Absences - District employees accumulate a limited amount of earned but unused vacation for subsequent use or for payment upon termination, death or retirement. A liability is recorded when incurred in the government-wide financial statements. A liability for

these amounts is reported in governmental fund financial statements only for employees that have resigned or retired. The compensated absences liability has been computed based on rates of pay in effect at June 30, 2013. The compensated absences liability attributable to the governmental activities will be paid primarily by the General Fund.

Deferred Revenue - Although certain revenues are measurable, they are not available. Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of unspent federal grant proceeds, property tax and income surtax receivables not collected within sixty days after year end.

Deferred revenue on the Statement of Net Position consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

Long-term Liabilities - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Position.

Fund Equity - In the governmental fund financial statements, fund equity is classified as follows:

Restricted - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

Unassigned - All amounts not included in other spendable classifications.

Net Position - In the district-wide Statement of Net Position, net position is reported as restricted when constraints placed on net position use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Net position restricted through enabling legislation include \$394,745 for management levy purposes, \$94,644 for physical plant and equipment, \$1,290 for debt service, \$93,594 for student activities and \$480,763 for school infrastructure.

#### E. Budgeting and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information.

## F. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### **Note 2. Cash, Cash Equivalents and Pooled Investments**

The District's deposits in banks at June 30, 2013 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

At June 30, 2013, the District had investments in the Iowa Schools Joint Investment Trust Diversified Portfolio which are valued at an amortized cost of \$2,158 pursuant to Rule 2a-7 under the Investment Company Act of 1940.

Credit risk. The investments in the Iowa Schools Joint Investment Trust were rated AAAM by Standard & Poor's Financial Services.

### **Note 3. Due From and Due To Other Funds**

The details of interfund receivables and payables at June 30, 2013 are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Non-major special revenue fund	
	Student activity fund	\$ 1,058
General	Non-major proprietary fund	
	Latchkey	593
Non-major enterprise fund	Non-major special revenue fund	
School nutrition fund	Student activity fund	398
	Non-major proprietary fund	
General	Internal service fund	275
		<u>\$ 2,324</u>

The interfund payables from the Student Activity to the General Fund and School Nutrition Fund are for bus usage and food during fiscal 2013 that were unpaid at June 30, 2013. The payable from the Internal Service Fund to the General Fund is for reimbursement of expenses. The payable from the Latchkey Fund to the General Fund was for salaries and benefits. The balances will be repaid during the year ending June 30, 2014.

#### Note 4. Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2013 is as follows:

<u>Transfer to</u>	<u>Transfer from</u>	<u>Amount</u>
Nonmajor special revenue		
Student Activity	General	\$ 3,438

Transfers generally move revenues from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources. The transfer from the General Fund to the Student Activity Fund was reimbursement of expenditures.

#### Note 5. Capital Assets

Capital assets activity for the year ended June 30, 2013 was as follows:

	<u>Balance, Beginning of Year</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance, End of Year</u>
<u>Governmental activities</u>				
Capital assets not being depreciated:				
Land	\$ 125,211	\$ -	\$ -	\$ 125,211
Capital assets being depreciated:				
Buildings and improvements	14,161,259	223,708	-	14,384,967
Improvements other than buildings	1,793,243	42,135	-	1,835,378
Furniture and equipment	1,707,695	166,913	(7,810)	1,866,798
Total capital assets being depreciated	17,662,197	432,756	(7,810)	18,087,143
Less accumulated depreciation for:				
Buildings and improvements	7,597,155	254,979	-	7,852,134
Improvements other than buildings	868,609	66,152	-	934,761
Furniture and equipment	1,138,483	143,599	(7,810)	1,274,272
Total accumulated depreciation	9,604,247	464,730	(7,810)	10,061,167
Total capital assets being depreciated, net	8,057,950	(31,974)	-	8,025,976
Governmental activities capital assets, net	\$ 8,183,161	\$ (31,974)	\$ -	\$ 8,151,187
<u>Business type activities</u>				
Furniture and equipment	\$ 188,303	\$ 14,768	\$ (11,461)	\$ 191,610
Less accumulated depreciation	155,720	5,082	(6,782)	154,020
Business type activities capital assets, net	\$ 32,583	\$ 9,686	\$ (4,679)	\$ 37,590

Depreciation expense was charged to the following functions:

**Governmental activities**

Instruction	
Regular	\$ 40,022
Other	21,944
Support services	
Administration	8,859
Operation and maintenance of plant	4,967
Transportation	<u>63,332</u>
	139,124
Unallocated depreciation	<u>325,606</u>
Total governmental activities depreciation expense	<u>\$ 464,730</u>

**Business type activities**

Food services	\$ 2,229
Latchkey program	105
Swimming pool	1,143
FFA farm	<u>1,605</u>
Total business type activities depreciation expense	<u>\$ 5,082</u>

**Note 6. Long-term Liabilities**

Changes in long-term liabilities for the year ended June 30, 2013 are summarized as follows:

	Balance, Beginning of Year	Additions	Reductions	Balance, End of Year	Due Within One Year
Compensated absences	\$ 15,214	\$ 32,777	\$ (38,666)	\$ 9,325	\$ -
Termination benefits	35,181	-	(35,181)	-	-
Net OPEB liability	<u>186,509</u>	<u>59,102</u>	<u>-</u>	<u>245,611</u>	<u>-</u>
Totals	<u>\$ 236,904</u>	<u>\$ 91,879</u>	<u>\$ (73,847)</u>	<u>\$ 254,936</u>	<u>\$ -</u>

There was no interest costs incurred and charged to expense during the year ended June 30, 2013.

Termination Benefits

The District offers a voluntary early retirement plan to its certified employees. Eligible employees are required to be at least 55 years of age and have completed 15 years of consecutive service to the District. Employees must complete an application, which is required to be approved by the Board of Education. The early retirement incentive for each eligible employee is equal to 30% of the last three years base salary plus \$50 per day for unused sick leave days. The benefit is paid over a three year period beginning in January of the year following early

retirement.

At June 30, 2013, the District had no obligations for early retirement benefits. Actual early retirement expenditures for the year ended June 30, 2013 totaled \$35,181.

#### **Note 7. Pension and Retirement Benefits**

The District contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, IA, 50306-9117.

Plan members were required to contribute 5.78%, 5.38% and 4.5% of their annual covered salary and the District was required to contribute 8.67%, 8.07% and 6.95% of annual covered payroll for the years ended June 30, 2013, 2012 and 2011 respectively. Contribution requirements are established by State statute. The District's contribution to IPERS for the years ended June 30, 2013, 2012 and 2011 were \$431,789, \$393,071 and \$334,834, respectively, equal to the required contributions for each year.

#### **Note 8. Other Postemployment Benefits (OPEB)**

Plan Description – The District operates a single-employer retiree benefit plan which provides medical and prescription drug benefits for retirees and their spouses. There are 100 active members, of which 2 were excluded from the valuation because they were over the age of 65, and one retired member in the plan. Participants must be age 55 or older at retirement.

The medical/prescription drug benefits are provided through a fully-insured plan with Wellmark. Retirees under age 65 pay the same premium for the medical/prescription drug benefit as active employees, which results in an implicit rate subsidy and an OPEB liability.

Funding Policy – The contribution requirements of the plan members are established and may be amended by the District. The District currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation – The District's annual OPEB cost is calculated based on the annual required contribution (ARC) of the District, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding which, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.



The following table shows the components of the District's annual OPEB cost for the year ended June 30, 2013, the amount actually contributed to the plan and changes in the District's net OPEB obligation:

Annual required contribution	\$ 74,303
Interest on net OPEB obligation	4,488
Adjustment to annual required contribution	<u>(16,573)</u>
Annual OPEB cost	62,218
Contributions made	<u>(3,116)</u>
Increase in net OPEB obligation	59,102
Net OPEB obligation beginning of year	<u>186,509</u>
Net OPEB obligation end of year	<u>\$ 245,611</u>

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2009. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2013.

For the year ended June 30, 2013, the District made contributions totaling \$3,116 to the medical plan. Plan members eligible for benefits contributed nothing to the medical plan.

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation as of June 30, 2013 are summarized as follows:

<u>Year Ended June 30,</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2010	\$ 57,205	3.0%	\$ 55,512
2011	\$ 59,017	0.0%	\$ 114,529
2012	\$ 71,980	0.0%	\$ 186,509
2013	\$ 59,102	5.0%	\$ 245,611

Funded Status and Funding Progress – As of July 1, 2012, the most recent actuarial valuation date for the period July 1, 2012 through June 30, 2013, the actuarial accrued liability was \$408,061, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$408,061. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$4.8 million and the ratio of UAAL to covered payroll was 8%. As of June 30, 2013, there were no trust fund assets.

Actuarial Methods and Assumptions – Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

The Schedule of Funding Progress, presented as Required Supplementary Information in the section following the Notes to Financial Statements will present multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of July 1, 2009 actuarial valuation date, the frozen entry age actuarial cost method was used. The actuarial assumptions include a 2.5% discount rate based on the District's funding policy. The projected annual medical trend rate is 6%. The ultimate medical trend rate is 6%.

Mortality rates are from the 94 Group Annuity Mortality Table, applied on a gender-specific basis. Annual retirement and termination probabilities were developed from the retirement probabilities from the IPERS Actuarial Report as of June 30, 2011 and applying the termination factors used in the IPERS Actuarial Report as of June 30, 2011.

The UAAL is being amortized as a level percentage of projected payroll expense on an open basis over 30 years.

#### **Note 9. Risk Management**

The District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### **Note 10. Area Education Agency**

The District is required by the Code of Iowa to budget for its share of special education support, media, and educational services provided through the area education agency. The District's actual amount for this purpose totaled \$299,973 adjusting entry to the cash basis financial statements.

#### **Note 11. Self-funded Health Insurance**

The District utilizes a self-insurance fund which is used for a partial self-funding of a medical insurance deductible and out-of-pocket expense buy-down, a fully-self funded dental plan with a third party administrator, and a fully-self funded vision plan. For medical insurance the

district purchases a \$750 deductible with a \$1,500 out-of-pocket maximum through the Iowa Star Schools plan which is fully insured through a BC/BS of Iowa plan. The district buys down the deductible to \$2,500 with an out-of-pocket maximum of \$2,500. The funding for this portion of Self-Insurance Fund comes from the difference in premiums. The district expenses out the \$250 deductible plans, but only pays Iowa Star Schools for the \$750 deductible plan. For the dental insurance the district hires Employee Benefit Systems out of Burlington, Iowa as a third party administrator for all dental claims. The funding for this portion of the Self-Insurance Fund comes directly from premiums expensed. For the vision insurance the district processes all claims in the Central Office as we have fixed amounts for each area of coverage which makes claims processing simple and straightforward. The funding for this portion of the Self-Insurance Fund comes directly from premiums expensed. Funds for all three self-insured plans are kept locally in one account separate from all others.

The Flexible Spending Fund is used for the section 125 plan for medical expenses and dependent care expenses. The funds are kept locally in a separate account, but all claims are processed through Employee Benefit Systems in Burlington, Iowa.

At June 30, 2013, the District had accumulated an excess of \$578,387 in its Internal Service Funds to cover employee health care and section 125 claims. Also, the District continues to fund this plan by depositing premiums into the account on a monthly basis. The District's deposits into this fund have exceeded claims paid from the fund during the years ended June 30, 2013, 2012, 2011, 2010, 2009 and 2008. All submitted claims had been paid or accrued at June 30, 2013. The District does not expect claims to exceed monies available in the fund during the year ending June 30, 2013. The District is contingently liable for any claims in excess of funds available at June 30, 2013.

Liabilities of the fund are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an estimated amount for claims that have been incurred but not reported (IBNR) which represent estimates of the eventual loss on claims arising prior to year-end. Claims liabilities are reported in the financial statements in other current liabilities. Changes in the balances of claims liabilities during the past two fiscal years are as follows:

	Year Ended June 30,	
	2013	2012
Unpaid claims, beginning of year	\$ 3,497	\$ -
Current year claims and changes in estimates	167,414	170,065
Claim payments	(164,448)	(166,568)
Unpaid claims, end of year	<u>\$ 6,463</u>	<u>\$ 3,497</u>

## **Note 12. Contingencies**

Grant Funding - The District participates in a number of federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants were subjected to local audit but still remain open to audit by the appropriate grantor government. If expenditures are disallowed by the grantor government due to

noncompliance with grant program regulations, the District may be required to reimburse the grantor government. As of June 30, 2013, significant amounts of grant expenditures have not been audited by granting authorities but the District believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the District.

Insurance Plan - As discussed in Note 11, the District is contingently liable for any unreported claim or assessment in excess of their balance in the Internal Service Insurance Fund.

### **Note 13. Related Party Transactions**

During the year ended June 30, 2013, the District had business transactions between the District and District officials totaling \$9,791.

### **Note 14. Categorical Funding**

The District's restricted fund balance for categorical funding at June 30, 2013 is comprised of the following programs:

<u>Program</u>	
Limited English Proficiency	\$ 2,363
Returning dropout and dropout prevention program	18,245
Textbook aid for nonpublic students	745
Iowa conservation education grant	298
Statewide voluntary preschool	3,201
Educator quality, professional development for model core curriculum	25,173
Educator quality, professional development	12,525
Educator quality, market factor incentives	909
	<u>\$ 63,459</u>

## Required Supplementary Information

**WILTON COMMUNITY SCHOOL DISTRICT**

**Budgetary Comparison Schedule of Revenues, Expenditures/Expenses and Changes in Balances - Budget and Actual  
All Governmental Funds and Proprietary Funds  
Required Supplementary Information  
For the Year Ended June 30, 2013**

	Governmental Funds <u>Actual</u>	Proprietary Funds <u>Actual</u>	Total <u>Actual</u>	Budgeted Amounts <u>Original</u> <u>Final</u>	Final to Actual Variance
<b>Revenues</b>					
Local sources	\$4,496,183	\$541,367	\$5,037,550	\$5,098,476	\$ (60,926)
State sources	4,375,679	3,097	4,378,776	4,423,629	(44,853)
Federal sources	204,392	157,657	362,049	403,000	(40,951)
Total revenues	<u>9,076,254</u>	<u>702,121</u>	<u>9,778,375</u>	<u>9,925,105</u>	<u>(146,730)</u>
<b>Expenditures/Expenses</b>					
Instruction	5,788,430	-	5,788,430	6,545,000	756,570
Support services	2,652,897	75,991	2,728,888	3,219,000	490,112
Non-instructional programs	11,867	593,854	605,721	780,000	174,279
Other expenditures	562,498	-	562,498	647,945	85,447
Total expenditures/expenses	<u>9,015,692</u>	<u>669,845</u>	<u>9,685,537</u>	<u>11,191,945</u>	<u>1,506,408</u>
Excess (deficiency) of revenues over (under) expenditures/expenses	60,562	32,276	92,838	(1,266,840)	1,359,678
Net other financing sources	<u>18</u>	<u>-</u>	<u>18</u>	<u>-</u>	<u>18</u>
Net change in fund balance	60,580	32,276	92,856	(1,266,840)	1,359,696
Balance, beginning of year	2,454,147	213,922	2,668,069	2,514,985	153,084
Balance, end of year	<u>\$2,514,727</u>	<u>\$246,198</u>	<u>\$2,760,925</u>	<u>\$1,248,145</u>	<u>\$1,512,780</u>

See accompanying Independent Auditor's Report.

WILTON COMMUNITY SCHOOL DISTRICT  
Notes to Required Supplementary Information – Budgetary Reporting  
For the Year Ended June 30, 2013

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds except Internal Service, Private Purpose Trust and Agency Funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on the GAAP basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functions, not by fund. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents function expenditures or expenses by fund, the legal level of control is at the aggregated function level, not by fund. The Code of Iowa also provides District expenditures in the General Fund may not exceed the amount authorized by the school finance formula. During the year, the District did not amend its certified budget.

WILTON COMMUNITY SCHOOL DISTRICT  
Schedule of Funding Progress for the  
Retiree Health Plan  
Required Supplementary Information

Year Ended June 30,	Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
2010	July 1, 2009	\$ -	\$522,974	\$522,974	\$ -	\$5,108,427	10.2%
2011	July 1, 2009	\$ -	\$522,974	\$522,974	\$ -	\$4,676,334	11.2%
2012	July 1, 2009	\$ -	\$522,974	\$522,974	\$ -	\$4,737,479	11.0%
2013	July 1, 2012	\$ -	\$408,061	\$408,061	\$ -	\$4,844,158	8.4%

See Note 8 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB cost, net OPEB obligation, funded status and funding progress.



## Supplementary Information

WILTON COMMUNITY SCHOOL DISTRICT  
Combining Balance Sheet  
Nonmajor Governmental Funds  
June 30, 2013

Schedule 1

	Special Revenue Student Activity	Capital Projects		Debt Service	Total
		Statewide Sales, Services and Use Tax	Physical Plant and Equipment Levy		
<b>Assets</b>					
Cash, cash equivalents and pooled investments	\$ 100,691	\$ 309,379	\$ 93,989	\$ 1,290	\$ 505,349
Receivables					
Property tax					
Delinquent	-	-	647	-	647
Succeeding year	-	-	74,370	-	74,370
Accounts receivable	2,266	-	-	-	2,266
Due from other governments	345	171,384	8	-	171,737
Total assets	<u>\$ 103,302</u>	<u>\$ 480,763</u>	<u>\$ 169,014</u>	<u>\$ 1,290</u>	<u>\$ 754,369</u>
<b>Liabilities and Fund Balances</b>					
Liabilities					
Accounts payable	\$ 8,252	\$ -	\$ -	\$ -	\$ 8,252
Due to other funds	1,456	-	-	-	1,456
Deferred revenue					
Succeeding year property tax	-	-	74,370	-	74,370
Total liabilities	<u>9,708</u>	<u>-</u>	<u>74,370</u>	<u>-</u>	<u>84,078</u>
Fund balances					
Restricted for					
Student activities	93,594	-	-	-	93,594
School infrastructure	-	480,763	-	-	480,763
Physical plant and equipment	-	-	94,644	-	94,644
Debt service	-	-	-	1,290	1,290
Total fund balances	<u>93,594</u>	<u>480,763</u>	<u>94,644</u>	<u>1,290</u>	<u>670,291</u>
Total liabilities and fund balances	<u>\$ 103,302</u>	<u>\$ 480,763</u>	<u>\$ 169,014</u>	<u>\$ 1,290</u>	<u>\$ 754,369</u>

See accompanying Independent Auditor's Report.

WILTON COMMUNITY SCHOOL DISTRICT  
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Year Ended June 30, 2013

Schedule 2

	Special	Capital Projects			
	Revenue	Statewide	Physical		
	Student	Sales, Services	Plant and	Debt	
	Activity	and Use Tax	Equipment	Service	Total
Revenues			Levy		
Local sources					
Local tax	\$ -	\$ 657,426	\$ 71,741	\$ -	\$ 729,167
Other	296,216	237	74	1	296,528
State sources	-	-	37	-	37
Total revenues	<u>296,216</u>	<u>657,663</u>	<u>71,852</u>	<u>1</u>	<u>1,025,732</u>
Expenditures					
Current					
Instruction					
Other	280,488	-	-	-	280,488
Total instruction	<u>280,488</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>280,488</u>
Support services					
Administration	383	10,027	-	-	10,410
Operation and maintenance of plant	4,736	201,380	19,876	-	225,992
Transportation	7,718	-	-	-	7,718
Total support services	<u>12,837</u>	<u>211,407</u>	<u>19,876</u>	<u>-</u>	<u>244,120</u>
Other expenditures					
Facilities acquisition	-	223,735	38,790	-	262,525
Total expenditures	<u>293,325</u>	<u>435,142</u>	<u>58,666</u>	<u>-</u>	<u>787,133</u>
Excess of revenues over expenditures	2,891	222,521	13,186	1	238,599
Other financing sources (uses)					
Interfund operating transfers in	3,438	-	-	-	3,438
Change in fund balances	6,329	222,521	13,186	1	242,037
Fund balances, beginning of year	87,265	258,242	81,458	1,289	428,254
Fund balances, end of year	<u>\$ 93,594</u>	<u>\$ 480,763</u>	<u>\$ 94,644</u>	<u>\$ 1,290</u>	<u>\$ 670,291</u>

See accompanying Independent Auditor's Report.

WILTON COMMUNITY SCHOOL DISTRICT  
Combining Statement of Net Position  
Nonmajor Enterprise Funds  
June 30, 2013

Schedule 3

	<u>School Nutrition</u>	<u>Latchkey</u>	<u>Swimming Pool</u>	<u>FFA Farm</u>	<u>Total</u>
<b>Assets</b>					
Current assets					
Cash, cash equivalents and pooled investments	\$ 96,587	\$48,945	\$33,973	\$34,222	\$213,727
Accounts receivable	-	2,550	49	-	2,599
Due from other governments	-	1,599	-	-	1,599
Due from other fund	398	-	-	-	398
Inventories	7,047	-	-	-	7,047
Total current assets	<u>104,032</u>	<u>53,094</u>	<u>34,022</u>	<u>34,222</u>	<u>225,370</u>
Noncurrent assets					
Capital assets, net of accumulated depreciation	18,538	-	8,182	10,870	37,590
Total assets	<u>122,570</u>	<u>53,094</u>	<u>42,204</u>	<u>45,092</u>	<u>262,960</u>
<b>Liabilities</b>					
Current liabilities					
Accounts payable	8	-	1,402	-	1,410
Salaries and benefits payable	600	8,638	5,521	-	14,759
Due to other funds	-	593	-	-	593
Total liabilities	<u>608</u>	<u>9,231</u>	<u>6,923</u>	<u>-</u>	<u>16,762</u>
<b>Net Position</b>					
Investment in capital assets	18,538	-	8,182	10,870	37,590
Unrestricted	103,424	43,863	27,099	34,222	208,608
Total net position	<u>\$121,962</u>	<u>\$43,863</u>	<u>\$35,281</u>	<u>\$45,092</u>	<u>\$246,198</u>

See accompanying Independent Auditor's Report.

WILTON COMMUNITY SCHOOL DISTRICT  
Combining Statement of Revenues, Expenses and Changes in Fund Net Position  
Nonmajor Enterprise Funds  
For the Year Ended June 30, 2013

Schedule 4

	School <u>Nutrition</u>	<u>Latchkey</u>	Swimming <u>Pool</u>	FFA <u>Farm</u>	<u>Total</u>
Operating revenue					
Local sources					
Charges for service	\$ 220,509	\$ 113,357	\$158,191	\$ -	\$ 492,057
Sale of product	-	-	-	48,858	48,858
Total operating revenue	<u>220,509</u>	<u>113,357</u>	<u>158,191</u>	<u>48,858</u>	<u>540,915</u>
Operating expenses					
Support services					
Administration					
Benefits	-	70	538	-	608
Purchased services	1,012	1,341	1,048	-	3,401
Supplies	73	-	-	-	73
Miscellaneous	-	100	1,671	-	1,771
	<u>1,085</u>	<u>1,511</u>	<u>3,257</u>	<u>-</u>	<u>5,853</u>
Operation and maintenance of plant					
Purchased services	2,376	-	20,325	1,215	23,916
Supplies	-	2,149	33,362	7,567	43,078
Depreciation	-	105	1,143	1,605	2,853
	<u>2,376</u>	<u>2,254</u>	<u>54,914</u>	<u>10,387</u>	<u>69,931</u>
Total support services	<u>3,461</u>	<u>3,972</u>	<u>58,171</u>	<u>10,387</u>	<u>75,991</u>
Non-instructional programs					
Salaries	142,941	78,429	73,987	-	295,357
Benefits	48,119	17,302	14,721	-	80,142
Purchased services	-	109	-	1,163	1,272
Supplies	189,988	4,836	2,911	17,119	214,854
Depreciation	2,229	-	-	-	2,229
	<u>383,277</u>	<u>100,676</u>	<u>91,619</u>	<u>18,282</u>	<u>593,854</u>
Total operating expenses	<u>386,738</u>	<u>104,648</u>	<u>149,790</u>	<u>28,669</u>	<u>669,845</u>
Operating income (loss)	<u>(166,229)</u>	<u>8,709</u>	<u>8,401</u>	<u>20,189</u>	<u>(128,930)</u>
Non-operating revenue					
Interest income	371	32	18	31	452
State sources	3,097	-	-	-	3,097
Federal sources	157,657	-	-	-	157,657
Total non-operating revenue	<u>161,125</u>	<u>32</u>	<u>18</u>	<u>31</u>	<u>161,206</u>
Change in net position	(5,104)	8,741	8,419	20,220	32,276
Net position beginning of year	127,066	35,122	26,862	24,872	213,922
Net position end of year	<u>\$ 121,962</u>	<u>\$ 43,863</u>	<u>\$ 35,281</u>	<u>\$ 45,092</u>	<u>\$ 246,198</u>

See accompanying Independent Auditor's Report.

WILTON COMMUNITY SCHOOL DISTRICT  
Combining Statement of Cash Flows  
Nonmajor Enterprise Funds  
For the Year Ended June 30, 2013

Schedule 5

	<u>School Nutrition</u>	<u>Latchkey</u>	<u>Swimming Pool</u>	<u>FFA Farm</u>	<u>Total</u>
Cash flows from operating activities					
Cash received from sale of services	\$ 220,509	\$112,505	\$ 158,229	\$ -	\$ 491,243
Cash received from other operations	-	-	-	50,540	50,540
Cash payments to employees for services	(190,698)	(93,505)	(89,940)	-	(374,143)
Cash payments to suppliers for goods and services	(167,448)	(8,634)	(59,114)	(28,746)	(263,942)
Net cash provided by (used in) operating activities	<u>(137,637)</u>	<u>10,366</u>	<u>9,175</u>	<u>21,794</u>	<u>(96,302)</u>
Cash flows from non-capital financing activities					
State grants received	3,097	-	-	-	3,097
Federal grants received	131,467	-	-	-	131,467
Net cash provided by non-capital financing activities	<u>134,564</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>134,564</u>
Cash flows from capital and related financing activities					
Acquisition of capital assets	<u>(4,600)</u>	<u>-</u>	<u>(689)</u>	<u>(4,800)</u>	<u>(10,089)</u>
Cash flows from investing activities					
Interest on investments	371	32	18	31	452
Net increase (decrease) in cash and cash equivalents	(7,302)	10,398	8,504	17,025	28,625
Cash and cash equivalents, beginning of year	103,889	38,547	25,469	17,197	185,102
Cash and cash equivalents, end of year	<u>\$ 96,587</u>	<u>\$ 48,945</u>	<u>\$ 33,973</u>	<u>\$34,222</u>	<u>\$ 213,727</u>

**Reconciliation of operating income (loss) to net cash provided by (used in) operating activities**

Operating income (loss )	\$(166,229)	\$ 8,709	\$ 8,401	\$20,189	\$(128,930)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities					
Depreciation	2,229	105	1,143	1,605	5,082
Commodities used	26,190	-	-	-	26,190
Decrease in accounts receivable	-	28	38	1,682	1,748
(Increase) in due from other governments	-	(880)	-	-	(880)
(Increase) in inventory	(197)	-	-	-	(197)
Decrease in due from other fund	460	-	-	-	460
Increase (decrease) in accounts payable	8	(99)	287	(1,682)	(1,486)
Increase in due to other funds	-	593	-	-	593
Increase (decrease) in accrued salaries and benefits	(98)	1,910	(694)	-	1,118
Net cash provided by (used in) operating activities	<u>\$(137,637)</u>	<u>\$ 10,366</u>	<u>\$ 9,175</u>	<u>\$21,794</u>	<u>\$ (96,302)</u>

**Non-cash investing, capital and related financing activities:**

During the year ended June 30, 2013 the District received \$26,190 of federal commodities.

WILTON COMMUNITY SCHOOL DISTRICT  
Schedule of Changes in Fiduciary Assets and Liabilities - Agency Fund  
For the Year Ended June 30, 2013

Schedule 6

	Balance, Beginning of Year	Additions	Deductions	Balance, End of Year
<b>Assets</b>				
Cash	<u>\$ 43,546</u>	<u>\$ 62,835</u>	<u>\$ 50,497</u>	<u>\$55,884</u>
 <b>Liabilities</b>				
Due to others	<u>\$ 43,546</u>	<u>\$ 62,835</u>	<u>\$ 50,497</u>	<u>\$55,884</u>

See accompanying Independent Auditor's Report.

WILTON COMMUNITY SCHOOL DISTRICT  
Schedule of Changes in Special Revenue Fund, Student Activity Accounts  
For the Year Ended June 30, 2013

Schedule 7

Account	Balance, Beginning of Year	Revenues	Expenditures	Balance, End of Year
Drama/speech	\$ 269	\$ 874	\$ 1,143	\$ -
Vocal - high school	3,379	5,727	4,465	4,641
Instrumental - elementary	1,551	1,461	1,164	1,848
Instrumental - high school	2,338	8,037	5,849	4,526
Weight-lifting	1,368	1,250	1,213	1,405
Cross country	1,530	3,608	4,393	745
Boys' basketball	3,375	15,469	13,676	5,168
Football	4,091	37,724	40,327	1,488
Baseball	993	32,343	28,972	4,364
Boys' track	109	5,393	5,392	110
Boys' golf	630	913	1,392	151
Wrestling	5,877	15,141	17,583	3,435
Girls' basketball	4,093	14,517	14,619	3,991
Volleyball	6,826	24,684	25,096	6,414
Softball	1,219	21,720	18,716	4,223
Girls' track	2,271	3,656	4,797	1,130
Girls' golf	1,004	1,067	1,160	911
Industrial Arts		752	649	103
Robotics club		3,439	3,439	-
Student services	336	2,083	1,955	464
PIE	739	467	267	939
Students 4 Earth	1,204	-	-	1,204
Yearbook - high school	4,729	11,546	5,300	10,975
Stepperettes	4,297	8,698	7,201	5,794
Cheerleaders - high school	1,378	6,413	6,565	1,226
FFA	4,217	18,183	19,711	2,689
FCCLA	1,615	6,040	6,348	1,307
Elementary student activity	4,578	7,270	5,917	5,931
National Honor Society	921	805	1,223	503
Cheerleader WR	-	-	(532)	532
Student advisory - junior high	1,867	934	957	1,844
Student council - high school	1,710	4,692	4,240	2,162
Reflections Lit Mag	36	-	36	-
Senior class	82	-	(142)	224

See accompanying Independent Auditor's Report.



WILTON COMMUNITY SCHOOL DISTRICT  
Schedule of Changes in Special Revenue Fund, Student Activity Accounts  
For the Year Ended June 30, 2013

Schedule 7

Account	Balance, Beginning of Year	Revenues	Expenditures	Balance, End of Year
JR/SR activity	\$ 546	\$ 644	\$ 1,051	\$ 139
Junior class	1,786	932	1,802	916
Sophomore class	1,095	-	1,095	-
Freshmen class	86	318	189	215
Prom committee	956	-	(1,331)	2,287
Eighth grade class	5,597	-	5,597	-
Media - elementary	571	875	860	586
Media - jr. and sr. high	1,551	286	423	1,414
6th Gr Beaver Store	954	200	255	899
Applied Econ 1	-	65	65	-
Applied Econ 2	-	73	73	-
Fall canteen	-	9,146	9,146	-
Winter canteen	-	5,857	5,857	-
Spring canteen	-	2,771	2,771	-
Summer canteen	5,167	13,581	12,381	6,367
S.O.D.A.	324	-	-	324
Totals	<u>\$ 87,265</u>	<u>\$ 299,654</u>	<u>\$ 293,325</u>	<u>\$ 93,594</u>

See accompanying Independent Auditor's Report.

**WILTON COMMUNITY SCHOOL DISTRICT**  
**Schedule of Revenues by Source and Expenditures by Function**  
**All Governmental Funds**  
**For the Last Ten Years**

	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
<b>Revenues</b>										
Local sources										
Local tax	\$3,652,181	\$3,726,103	\$3,659,470	\$ 3,709,720	\$3,707,794	\$3,598,922	\$3,417,117	\$3,335,158	\$3,322,477	\$3,019,853
Tuition	394,877	449,084	411,118	379,083	402,242	383,098	477,812	450,800	493,872	424,635
Other	449,125	448,627	530,307	468,265	433,419	549,223	482,115	467,242	446,842	318,516
Intermediate sources	-	-	-	-	-	-	-	500	3,060	-
State sources	4,375,679	4,305,041	4,204,232	3,718,185	4,577,782	4,376,521	4,134,876	3,901,605	3,901,564	3,498,132
Federal sources	204,392	352,506	447,969	657,108	221,715	150,894	164,436	139,652	159,079	134,745
<b>Total revenues</b>	<b>\$9,076,254</b>	<b>\$9,281,361</b>	<b>\$9,253,096</b>	<b>\$ 8,932,361</b>	<b>\$9,342,952</b>	<b>\$9,058,658</b>	<b>\$8,676,356</b>	<b>\$8,294,957</b>	<b>\$8,326,894</b>	<b>\$7,395,881</b>
<b>Expenditures</b>										
Current										
Instruction										
Regular	\$3,348,250	\$3,332,279	\$3,400,589	\$ 3,557,978	\$3,494,816	\$3,181,829	\$3,091,111	\$3,060,762	\$3,096,370	\$3,389,717
Special	1,117,236	1,179,236	1,144,315	991,773	1,053,432	897,720	943,653	966,671	921,668	1,091,956
Other	1,322,944	1,230,735	1,064,807	1,064,915	999,252	983,326	921,757	926,696	1,042,339	629,615
Support services										
Student	273,825	332,524	303,467	352,485	351,388	352,716	321,797	272,911	263,003	302,904
Instructional staff	215,867	183,729	209,813	197,512	190,332	201,046	188,721	201,257	156,403	141,931
Administration	1,004,041	952,541	922,493	931,409	914,904	856,757	860,445	810,396	769,867	655,070
Operation and maintenance of plant	899,165	820,025	790,783	716,168	745,253	794,546	699,579	639,298	507,485	489,795
Transportation	259,999	264,906	341,172	306,009	407,175	364,125	321,782	314,899	286,540	221,345
Non-instructional programs	11,867	15,879	13,765	12,532	12,085	11,216	9,499	2,429	51,944	40,301
Other expenditures										
Facilities acquisition	262,525	260,059	137,053	172,571	975,132	243,039	198,172	41,122	2,074,304	1,152,032
Long-term debt										
Principal	-	175,000	350,000	1,330,000	375,000	525,000	510,000	460,000	215,000	195,000
Interest and other charges	-	1,125	4,278	59,834	34,489	39,746	51,546	60,965	69,432	62,809
AEA flowthrough	299,973	298,248	331,288	334,015	313,332	292,563	281,206	262,759	259,147	248,092
<b>Total expenditures</b>	<b>\$9,015,692</b>	<b>\$9,046,286</b>	<b>\$9,013,823</b>	<b>\$10,027,201</b>	<b>\$9,866,590</b>	<b>\$8,743,629</b>	<b>\$8,399,268</b>	<b>\$8,020,165</b>	<b>\$9,713,502</b>	<b>\$8,620,567</b>

See accompanying Independent Auditor's Report.

# Kay L. Chapman, CPA PC

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Independent Auditor's Report on Internal Control  
over Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed in Accordance with  
Government Auditing Standards

To the Board of Education of  
Wilton Community School District:

I have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Wilton Community School District as of and for the year ended June 30, 2013, and the related notes to financial statements, which collectively comprise the District's basic financial statements, and have issued my report thereon dated February 5, 2014.

## Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Wilton Community School District's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Wilton Community School District's internal control. Accordingly, I do not express an opinion on the effectiveness of Wilton Community School District's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, I identified deficiencies in internal control I consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the District's financial statements will not be prevented or detected and corrected on a timely basis. I

consider the deficiencies described in Part I of the accompanying Schedule of Findings as item A to be a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Wilton Community School District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards. However, I noted certain immaterial instances of non-compliance or other matters which are described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2013 are based exclusively on knowledge obtained from procedures performed during my audit of the financial statements of the District. Since my audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

#### Wilton Community School District's Responses to Findings

Wilton Community School District's responses to the findings identified in my audit are described in the accompanying Schedule of Findings. Wilton Community School District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on them.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

I would like to acknowledge the many courtesies and assistance extended to me by personnel of Wilton Community School District during the course of my audit. Should you have any questions concerning any of the about matters, I shall be pleased to discuss them with you at your convenience.

*Kay L. Chapman, CPA PC*

Kay L. Chapman, CPA PC  
February 5, 2014

WILTON COMMUNITY SCHOOL DISTRICT  
Schedule of Findings  
For the Year Ended June 30, 2013

**Part I. Findings Related to the Financial Statements**

**INSTANCES OF NON-COMPLIANCE**

No matters were noted.

**INTERNAL CONTROL DEFICIENCY**

- A. Segregation of Duties - The limited number of accounting personnel makes it difficult to achieve adequate internal accounting control through the segregation of duties and responsibilities. I noted that for some funds, the same individual performed the following duties: recording and processing cash receipts, preparing checks and bank reconciliations, preparation of journals and general financial information for ledger posting, and the analysis of financial information. A small staff makes it difficult to establish an ideal system of automatic internal checks on accounting record accuracy and reliability, although I noted the District had taken steps to segregate duties between the present personnel. This is not an unusual condition but it is important the District officials are aware that the condition exists.

Recommendation - I realize that with a limited number of office employees, segregation of duties is difficult. However, the District should review the operating procedures of the District to obtain the maximum internal control possible under the circumstances.

Response - We will review our procedures and implement changes to improve internal control, as we deem necessary.

Conclusion - Response accepted.

**Part II. Other Findings Related to Required Statutory Reporting:**

1. Certified Budget - Expenditures for the year ended June 30, 2013 did not exceed the amounts budgeted.
2. Questionable Expenditures - I noted no expenditures that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
3. Travel Expense - No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.

WILTON COMMUNITY SCHOOL DISTRICT  
Schedule of Findings  
For the Year Ended June 30, 2013

4. Business Transactions - Business transactions between the District and a District official are detailed as follows:

<u>Name, Title and Business Connection</u>	<u>Transaction Description</u>	<u>Amount</u>
Linda Duncan, board member Part owner of LNT Special Tees, Inc.	Supplies	\$9,791

The transactions with the board member's business appear to represent a potential conflict of interest since the totals paid to the business totaled more than \$2,500 (as allowed by Chapter 279.7A of the Code of Iowa) during the fiscal year.

Recommendation - The District should consult legal counsel to determine the disposition of this matter.

Response - We will review the situation.

Conclusion - Response accepted.

5. Bond Coverage - Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
6. Board Minutes - I noted no transactions requiring Board approval, which had not been approved by the Board. However, it was noted that the District did not publish all bills as required by Chapter 279.36 of the Code of Iowa.

Recommendation - The District should ensure that all bills, including Student Activity, School Nutrition, Enterprise and Trust Fund bills, are published on a monthly basis in compliance with the Code of Iowa.

Response - We will review our policy regarding publication of the bills for the funds that do not contain tax dollars.

Conclusion - Response accepted.

7. Certified Enrollment - No variances in the basic enrollment data certified to the Iowa Department of Education were noted.
8. Supplementary Weighting - No variances regarding the supplementary weighting certified to the Iowa Department of Education were noted.

WILTON COMMUNITY SCHOOL DISTRICT  
Schedule of Findings  
For the Year Ended June 30, 2013

9. Deposits and Investments - I noted no instances of noncompliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the District's investment policy.
10. Certified Annual Reports - The Certified Annual Report was filed with the Department of Education timely.
11. Categorical Funding - No instances were noted of categorical funding used to supplant rather than supplement other funds.
12. Statewide Sales, Services and Use Tax - No instances of noncompliance with the use of the statewide sales, services and use tax revenue provisions of Chapter 423F.3 of the Code of Iowa were noted.

Pursuant to Chapter 423F.5 of the Code of Iowa, the annual audit is required to include certain reporting elements related to the statewide sales, services and use tax revenue. Districts are required to include these reporting elements in the Certified Annual Report (CAR) submitted to the Iowa Department of Education. For the year ended June 30, 2013, the District reported the following information regarding the statewide sales, services and use tax revenue in the District's CAR:

Beginning balance		\$ 258,242
Revenues		
Statewide sales and services tax revenue	\$ 657,426	
Other local revenues	<u>237</u>	657,663
Expenditures/transfers out		
School infrastructure		
School infrastructure construction	\$ 224,902	
Equipment	<u>210,240</u>	<u>435,142</u>
Ending balance		<u>\$ 480,763</u>

For the year ended June 30, 2013, the District did not reduce any levies as a result of the moneys received under Chapter 423E or 423F of the Code of Iowa.

WILTON COMMUNITY SCHOOL DISTRICT  
Audit Staff  
June 30, 2013

This audit was performed by

Kay Chapman, CPA  
Terri Slater, staff accountant